

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
October 12, 2022

The Board of Trustees of Vernon College met on Wednesday, October 12, 2022 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Mr. Bob Ferguson – Chairman, Mrs. Ann Wilson - Vice Chairman and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. Irl Holt, Mr. James Brock, Mrs. Jamie Chapman, and Mrs. Meg Heatly.

Others present were Dr. Dusty Johnston, President; Mrs. Shana Drury, Vice President of Instructional Services; Mrs. Mindi Flynn, Vice President of Administration; Dr. Criquett Chapman, Vice President of Student Services, Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Bettye Hutchins, Dean of Instructional Services; Mrs. Kristin Harris, Dean of Student Services; Ms. Colleen Moore, Director of Enrollment Management/Registrar; Mrs. Jackie Polk, Director of Human Resources; Mrs. Jeanne Ballard, Director of Financial Aid; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mrs. Kelly Miller, Student Success Pathway Director; Dr. Donnie Kirk, Director of Quality Enhancement; Dr. Brad Beauchamp, Director of Institutional Assessment, Planning, and Effectiveness/SACSCOC Liaison; Mrs. Roxie Hill, Director of Student Information System (SIS) /Special Projects/Chief Information Security Officer; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Bill Humphrey of the *Vernon Daily Record*.

Chairman Ferguson called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Holt made the motion, seconded by Mrs. Wilson, to approve the Consent Agenda containing the *Minutes of the September 14, 2022 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

Action Item A

Mrs. Mindi Flynn presented the *Financial and Investment Reports as of September 30, 2022*. She reported only on the Investment Report and the Tax Collections Summary, due to going live in September with the new Ellucian Colleague system for the Business Office. It is up and running and going well, however the reporting aspect of it is not quite there yet. She should have the full report next month. Mr. Holt made the motion, seconded by Mrs. Chapman, to approve the Vernon College year to date and monthly financial and investment reports as presented by the Chief Financial Officer. The motion carried unanimously.

Action Item B

Mrs. Chapman made the motion, seconded by Mrs. Smith, to approve the *2022-2023 Vernon College Institutional Effectiveness Plans* as presented by Dr. Brad Beauchamp. The motion carried unanimously.

Action Item C

Mrs. Wilson made the motion, seconded by Mr. Brock, to approve the *Philosophy, Vision, Values, Mission* statements, and *2023-2027 Long Term Objectives* for Vernon College as presented by Dr. Beauchamp and recommended by the College Effectiveness Committee and administrative team. The motion carried unanimously.

Action Item D

Mrs. Smith made the motion, seconded by Mr. Holt, to approve the *Tax Resale Deed* for the resale of the following tax foreclosure property held in trust by the taxing entities: Parcel 5866001 winning bidder Daniel Avitia and Natalie Avitia for the amount of \$3,100.00. The motion carried unanimously

President's Report/Board Discussion Items – Chairman Ferguson recognized the new Truck Driving program. He stated the open house was very impressive and will be an asset to the Vernon College campus. Dr. Johnston informed the board that he has been traveling to the area high schools in the 12 county area to meet and visit with the Superintendents to remind them that we are interested in their students and offer assistance and help with any questions they may have regarding Dual Credit or any other matter. The President also mentioned the Legislative session will be coming up January through March.

Title IX Compliance Report update – Mrs. Kristin Harris stated Title IX started in 1972 and was about sex discrimination. The Higher Education Coordinating Board requires all schools to submit an annual report. Mrs. Harris investigates student complaints and Mrs. Jackie Polk, Director of Human Resources handles employee complaints. The Summary Data Report submitted had zero complaints.

ERP/SIS update – Mrs. Roxie Hill reported on the implementation on the new Ellucian Colleague system. We are looking at four modules to implement. The first phase – Finance - successfully went live in September. Next will be Human Resources (HR) to go live in January. Financial Aid in February and in March, we will implement the Student Module. There are 12 teams in the different component areas which include 71 members. She gave kudos to all, because collectively since February, have put in 3,461 hours. Besides training, they also have to maintain their daily jobs. Even though it is a challenge, it is going great so far.

Fall 2022 Instructional Update – Mrs. Shana Drury presented the Board with a handout on the Fall 2022 Instructional Services Updates. Spring schedules are being finalized and registration begins November 14. The Automation and Electrical program under the CTE dual credit offering on the Vernon Campus was successful. The opening of the Truck Driving program was also a success. There are students on a waiting list and there are two major companies wanting to sponsor students in the program.

Student Success Data Fact – Dr. Beauchamp presented the Count Day Snapshot for Fall 2022 as the Student Success data fact for this month. The Student Demographic information contains the 2022 Fall I, Fall II, and Fall 16-week count for Total Student, Dual Credit Student and non-dual credit students. The Path to Vernon College includes tables with information on Residences by County, Top 10 Cities, Course Enrollments and Educational Goals including Dual Credit Student Count.

Dr. Johnston presented the Upcoming College Events:

- (1) Vernon College Foundation Annual Board Meeting, 10:00 a.m. – Vernon – October 20, 2022
- (2) Vernon College NIRA Rodeo – October 20-22, 2022
- (3) Vernon College Sports Day – Vernon campus – October 25, 2022
- (4) Vernon College Drama Production - Horrors! Vernon Campus, October 27, 28, and 29 at 7pm each night.
- (5) Vernon College Regular Board Meeting, Vernon Campus – November 9, 2022

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mr. Brock made the motion, seconded by Mrs. Smith, to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 B Personnel Information Sheet. The motion carried unanimously.

A. Employment

- a. Erica Stolper, Classified II, Faculty Assistant, LVN - Century City Center, effective September 19, 2022
- b. Kaitlyn Miller, Classified II, Business Office/Evening and Saturday PBX Operator – Century City Center, effective October 10, 2022

B. Retirement

- a. Iva Belew, Director of Chaparral Senior Center – Vernon, effective December 31, 2022

Closed Session: Mrs. Wilson made the motion, seconded by Mr. Holt, to go into closed session at 12:25 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mr. Brock made the motion, seconded by Mr. Holt, to reconvene at 12:40 p.m. in open session. The motion carried unanimously.

Action: None

There being no further business Mrs. Wilson made the motion, seconded by Mrs. Chapman, to adjourn the meeting at 12:41 p.m.



Mr. Bob Ferguson, Chairman



Mrs. Betsy Smith, Secretary